Kingborough Little Athletics Centre

Registration to Work with Vulnerable People Policy

Review Date:
8 September 2027

Policy overview and purpose

The purpose of this policy is to outline Kingborough Little Athletics Centre (KLAC) compliance with the *Registration to Work with Vulnerable People Act 2013 (Tas)* (the Act).

A Registration to Work with Vulnerable People (RWVP) registration is required to work or volunteer with vulnerable people in a regulated activity or service on a regular basis, therefore volunteers of KLAC require a RWVP registration.

KLAC is committed to ensuring the safety and wellbeing of all children and vulnerable people participating in its programs, events and activities and training.

Definitions

The following definitions apply to this policy:

A **vulnerable person** covers children and adults who are deemed vulnerable. Children are defined as young people under the age of 18 years.

A **regulated** activity in relation to club or association activity is a cultural, recreational, sporting or community activity or service provided primarily for children by a club, association, movement, society or other similar body;

RWVP registration means a registration under the Act.

Roles requiring registration

This policy is applicable to all KLAC members, non-member participants and volunteers at all times during their participation in programs, events and athletic related activity conducted by KLAC, Little Athletics Tasmania affiliated centres and Little Athletics Tasmania sanctioned events.

KLAC volunteer roles that require RWVP registration are:

- Committee members
- Coaches
- Child Safe Officer
- Age Group Coordinators
- First aid officer
- MPIO officer
- Tiny Tots Coordinator
- Canteen Coordinator
- Announcer
- All Officials and volunteers, this includes volunteers helping at field sites and track events; and
- Any other role/s KLAC deem necessary.

Volunteers in these roles, aged 16 years and over, must apply for a RWVP registration within 30 days of holding the position. If a volunteer is unable or unwilling to obtain a RWVP registration then KLAC may deem that volunteer to be unfit to perform the role.

Volunteers must provide the relevant RWVP registration details to KLAC as soon as they are available.
KLAC will maintain a register of RWVP registrations.

This policy should be read in conjunction with the following policies

- Code of Conduct
- Member Protection Policy
- Child Safe Policy

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